

LADY DAWGS VOLLEYBALL BOOSTER CLUB BYLAWS

ARTICLE I NAME

The name of the organization shall be the Lady Dawgs Volleyball Booster Club.

ARTICLE II PURPOSE

The purpose of the Lady Dawgs Volleyball Booster Club shall be to support and promote the Lady Dawgs volleyball teams and coaches.

ARTICLE III MEMBERSHIP

Section 1. – Membership

Membership of this organization shall consist of all players' families and other individuals interested in supporting the Lady Dawgs volleyball program who have paid annual dues.

Section 2. – Voting

Actions shall be approved by the majority of paid members present.

ARTICLE IV OFFICERS

Section 1. Officers

The leadership of the Lady Dawgs Volleyball Booster Club shall consist of a President, Vice-President/President-elect, Secretary and Treasurer. The officers shall be responsible for the operation of the Lady Dawgs Volleyball Booster Club and the term of office shall be for a minimum of one year.

Section 2. Qualifications

In order to be eligible to hold office, the officer shall have paid dues for the fiscal year.

Section 3. Election

The officers shall be elected by a majority vote of the members present at a meeting held each spring and shall assume office on June 1.

Section 4. Officer Replacement

In the event of a vacancy of an Executive Committee member with the exception of the head volleyball coach, the replacement officer shall be appointed by the President with the approval of a majority of the Executive Committee.

Section 5. Executive Committee

The officers along with the Bowie High School head volleyball coach shall form the Executive Committee.

Section 6. Duties of Officers

A. President – Shall call and preside at all Lady Dawgs Volleyball Booster Club meetings; perform all duties pertaining to the office; appoint committee chairs; supervise the work of all officers and committees; act as the primary liaison with the Bowie High School head volleyball coach; maintain a notebook and train a successor.

B. Vice-President/President-elect – Shall oversee all fundraising activities of the Lady Dawgs Volleyball Booster Club; serve as chairman of the Lady Dawgs Volleyball Booster Club Scholarship Committee; assume the duties of president in his/her absence; succeed to the office of President; maintain a notebook and train a successor.

C. Secretary – Shall keep a record of all meetings of the Executive Committee and Lady Dawgs Volleyball Booster Club; distribute these minutes accordingly; maintain a notebook and train a successor.

D. Treasurer – Shall keep financial records of the Lady Dawgs Volleyball Booster Club; give a financial report at each Lady Dawgs Volleyball Booster Club meeting; make deposits and request withdrawals; maintain an account with the Bowie High School bookkeeper according to Bowie High School and Austin ISD regulations; attend an Austin ISD Booster Club Treasurer training; maintain a notebook and train a successor.

ARTICLE V STANDING COMMITTEES

Section 1. Standing Committees

Standing Committees shall be Home Game Coach/Referee Hospitality, Spirit/Banquet, Program, Communications, Home Game Concessions, Fundraiser, Bulldogs and Hotdogs, and other committees designated by the Executive Committee.

Section 2. Chairmen

Each Standing Committee shall be chaired by a chairman appointed by the President. Each chairman shall maintain a notebook and train a successor.

Section 3. Committee Membership

All parent members of the Lady Dawgs Volleyball Booster Club are requested to volunteer for at least two Standing Committees.

Section 4. Duties:

A. Home Game Coach/Referee Hospitality – Shall coordinate hospitality for coaches and referees.

B. Banquet – Shall help plan spirit activities for home games. This may include decorating locker rooms, bulletin boards, hallway, etc. Determine location, menu, decorations, program, etc. for end-of-season team banquet and the end of year pizza party to honor seniors.

C. Program – Shall coordinate the sell and coordination of ads, layout and printing of the Lady Dawgs volleyball program. Tasks include forming a sub-team with representation from all teams (Freshman, JV or Varsity). Make arrangements for obtaining team/player photos, prepare and distribute ad information packets to parents, receive ad information and full payment from participating parents by due date

determined, deliver document to printer, retrieve finished program from printer and arrange delivery to individuals who purchased an ad.

D. Home Game Concession – Shall purchase, set up, sell and/or cleanup at home games. Co-ordinate volunteer schedule of booster club members to assistance with sell/clean up duties.

E. Fundraiser – Shall coordinate all fundraiser efforts for the Lady Dawgs Volleyball Booster club based on UIL Booster Club Guidelines. Tasks include, generating ideas for fundraising activities, researching profit margins, submitting fundraiser for approval, soliciting help from booster club members for execution.

F. Bulldogs and Hotdogs – Shall coordinate purchasing of supplies, soliciting volunteers, set up, sell and clean up for the Lady Dawgs Volleyball Booster Club booth at the annual Bulldogs and Hotdogs.

ARTICLE VI FINANCE

Section 1. Funding

The activities funded, expenditures made and scholarships awarded by the Lady Dawgs Volleyball Booster Club shall be financed primarily through dues established by the Executive Committee and fundraising projects voted on by the Lady Dawgs Volleyball Booster Club membership.

Section 2. Dues

The dues of the Lady Dawgs Volleyball Booster Club shall be established by the Executive Committee.

Section 3. Fiscal year

The fiscal year shall coincide with officer elections, June 1st through May 31st , inclusive.

Section 4. Property and Assets

All property and assets managed by the Lady Dawgs Volleyball Booster Club shall remain in the control of the Lady Dawgs Volleyball Booster Club and shall be passed on from year to year.

Section 5. Scholarships

Scholarship opportunities (\$300.00) will be available for all qualifying varsity seniors based on UIL rules AND provided membership dues have been paid. Information packets will be provided to all eligible players in the spring of their graduating year by the Lady Dawgs Volleyball Coach. Packets must be returned by the date provided. An expiration date will be provided for redemption purposes.

ARTICLE VII MEETINGS

Section 1. – Lady Dawgs Volleyball Booster Club Meetings

The Lady Dawgs Volleyball Booster Club shall have a general meeting before the first scheduled scrimmage in August and shall meet monthly during the regular season. Meetings during play-offs and post-season will be scheduled as necessary. An April meeting will be held in order to hold officer elections for the coming year, followed by a May meeting for training incoming officers.

Section 2. – Standing Committee Meetings

The Lady Dawgs Volleyball Booster Club Standing Committees shall have meetings as needed to complete their duties.

ARTICLE VIII BYLAWS ADOPTION AND AMENDMENT

The Bylaws may be adopted, amended or rescinded by a majority of Lady Dawgs Volleyball Booster Club paid membership present at a Lady Dawgs Volleyball Booster Club meeting, provided that written notice of the proposed changes to the bylaws and the date of the meeting are provided to all members at least ten days before any such meeting.